

## MINUTES OF THBIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: July 7<sup>th</sup>, 2015 TIME: 9:00 AM

Chairman: Jerold S. Ewen, Members present: John Hyde, Felix Carrizales

Others County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Ewen; followed by the Pledge of Allegiance led by John Hyde. Ewen recognized guests and presented the agenda, a **motion** was made by Hyde to accept the agenda as presented; the motion was seconded and carried.

Willie Bridges – Pryor Mnt. Engineering & Road and Bridge: S. Hovey reported repairing a washed out wing wall on the Dorsey Creek Bridge. More work will be required this fall. Hovey requested approval to purchase a 2011 FORD F-250 truck for \$19,998 and to transfer the old one to the Fair Grounds. Hyde moved to approve the purchase of the truck and transfer of the old one to the Fair Grounds, the **motion** was seconded and carried. Hovey presented two utility permits for Road 9. Hyde moved to approve the permits as presented, the **motion** was seconded and carried. Wambeke reported on his search for a replacement striper truck. Hyde asked if it would be cheaper to contract out the road striping. Bridges agreed that a contracted professional would be the best investment for the county in the long run and recommended waiting until after all of the county roads are chip sealed before letting a striping contract for the total miles. By consensus, the Commission agreed to have Road and Bridge contract for road striping. Wambeke presented information about a \$55,000 mower that attaches to a motograder. Ewen shared a weed complaint he received regarding Old Highway 14. Carrizales shared he has a rotary mower he would be willing to let the road crew use for this summer work if needed. Ewen requested an analysis of operating costs for different types of mowers. Carrizales offered to help look for needed items at auctions. C. Meyer suggested Wambeke look at the mower and tractor at the Cowley airport as an option.

Bridges discussed moving unspent 2014-2015 funds from the Road and Bridge budget to help pay for some of the chipseal oil in 2015-2016 to help extend some of the State and County Road funds for other projects. Hyde expressed support and moved to create a new line item for oil in the 2015-2016 Road and Bridge budget and to encumber those remaining funds from 2014-2015, the **motion** was seconded and carried. Wambeke requested permission to bid on State of WY trucks on the bid site if the budget allows. Bridges presented the BLM right of way renewal for Road 203 for signature. Hyde moved to approve the right of way renewal as presented, the **motion** was seconded and carried.

Bridges presented contract change order number #2 on the Synergy contract for the multipurpose building to reduce the contract amount and adjust the completion dates. Bridges submitted the certificate of substantial completion dated June 30<sup>th</sup>, 2015. Carrizales asked about fire marshal inspection, Bridges reported a second visit will be required. Hyde moved to approve the change order and substantial completion certificate, the **motion** seconded and carried. Bridges presented a letter to the Wyoming Business Council regarding breezeway removal from the grant. Hyde moved to approve the request for deviation as presented, the **motion** was seconded and carried. Bridges stated that irrigation water damage to county roads continues to be a problem. There was discussion about state statutes and utilizing the State Water Commission for assistance. Discussion determined that education isn't working so it may be time to take the next step. Bridges clarified that when necessary Road and Bridge should be contacting the water commission. Ewen shared that the dirt pile in the corner of the fair lot is unsightly. There was discussion that Werner had plans for the dirt and Ewen suggested that it be moved before fair. Carrizales brought up comments received regarding Seed Ranch Road and culverts that need to be pulled and changed to larger diameter before the work begins. Carrizales and Bridges will meet with the group on Monday 7/13/15 9:00 AM.

Carl Meyer – Airport Manager: Representatives of the Greybull water expansion project attended to discuss concerns and questions regarding the water transmission line project. Wyoming Water Development

Commission staff attended to answer questions regarding possible financing of the project and reported that the Water Development Commission could provide 68% funding to the project. The Town of Greybull will be the sponsor of the application for the grant and loan with an October 1, 2015 deadline. The cost estimates in the Level II feasibility report will be used to move the project forward. Level III will include design and construction. Ewen asked if right of ways necessary for the proposed pipeline routes are in place. Representatives reviewed the three route options and explained the R.O.W. were not a huge concern but that funding was included in estimates to obtain all necessary R.O.W.s and permits. Option 1 is preferred by Forsgren Engineering and the Town of Greybull. Meyer gave an overview of the tank issues regarding the county loan, tank ownership, and maintenance requirements. Ewen shared this is a win-win situation because more water taps are needed at the airport and Greybull needs additional water storage capacity. Forsgren emphasized that development at the airport will still need water pressure boosters. Forsgren stated that the feasibility report will be submitted to the Town on Monday July 13<sup>th</sup>. Ewen asked what is needed from the County at this point. Meyer answered that a commitment of \$12,000 per year for 20 years is required to move the project forward. Mayor Foley indicated that the Town Council will need to do a town resolution to come up with the funding in the 2015-2016 year. Actual construction and the associated expenditures may not happen until next year or later with operational status in 2017. Meyer reminded the commission that the fuel station will be paid off this year which will free up about \$7,000 each year. Meyer stated the loan could be paid from the Airport budget and the project could be revenue neutral for the county general fund. Hyde shared his skepticism regarding the benefit to the county, however, he believes the opportunity is now and regardless of the percentage of benefit it isn't an opportunity to be lost. Ewen shared receiving confidential information from Cheyenne regarding specific potential for growth at the airport but without water those possibilities are not viable. Bob Graham expressed his interest in the project, stating that in his opinion that this is a town and county issue of mutual benefit, suggesting the development of tanker/slurry pits. Meyer inquired about long term possibilities for the number of taps available. Forsgren stated that water volume will be adequate for the industrial park in the current Airport master plan. Ewen asked for a motion to support or not support the project. Hyde moved to support the project based on information received with Greybull as the sponsor and to proceed with level three of the project. Discussion revealed that the town of Greybull is also willing to move forward to phase three. Hyde asked if there is an option to stop if something doesn't go as planned. WWDC indicated that an application is not a requirement on the County's part but that agreements between county and town will need to be in place. Ewen clarified the motion is to proceed with the project application process as partners, the **motion** was seconded and carried. Next steps will be for the Greybull Town Council to review and approve the application process. The County will provide a letter of support and a resolution.

Jason Beal – Big Horn County Emergency Management Coordinator: Beal gave an update on the pre-disaster mitigation plan update and reported that he is set to meet with the Mayors at their next meeting. LEPC meetings will also be helpful with this revision. Hyde reminded Beal that federal land in the county should be addressed as an important part of the plan. Beal presented the Wyoming Inter-County Mutual Aid Agreement and gave an overview of the goals. Hyde moved to approve the WY Inter- County Mutual Aid Agreement, the **motion** was seconded and carried. Beal presented a FEMA HMGP grant close out letter. Hyde moved to approve the FEMA HMGP grant close out letter, the **motion** was seconded and closed.

Barbara Anne Greene: Area Chambers of Commerce: Greene stated that Commissioner Carrizales requested the Chambers come and give the Commission an overview of their work and to provide justification for the additional funding requested. Greene presented a package of information from the chambers that is given out on a regular basis to those interested in the area. Celecia Gallagher, Chamber of Commerce Director for Lovell, introduced herself to the Commission and provided an overview of the Lovell Chamber's ongoing and upcoming work. Barry Bryant, Greybull Chamber of Commerce, expressed appreciation for the support and the work that is done via volunteers which stretch each dollar the chambers receive. Greene shared that Tour 23 organizers expressed appreciation for the creative ideas presented by area chambers. Carrizales said he appreciates that no money is spent on administration.

Foley & Lovell highlighted signage and flyers that are on the Big Horn Mountains and in Montana. Greene shared a billboard idea and highlighted the high cost of billboards. Carrizales asked for clarification on the funding request. Greene stated that \$5,000 per chamber is the wanted and needed amount. Carrizales shared things he has seen the chambers do and favors the county considering some support which he felt would be well used. Greene stated that the Town of Burlington and Antelope Butte have recently joined the Basin Chamber.

Marquerite VanDyke & Carol Willard-Deputy County Clerks: Van Dyke & Willard presented bills and payroll.

Hyde moved to pay the bills and payroll as presented, the **motion** was seconded and carried.

ALSCO 44.08, AMERICAN WELDING & GAS INC. 172.80, KIM ADAMS 1,902.19, AUTOMOTIVE FINANCE CENTER 19,998.00, ASCENT AVIATION GROUP, INC 60.00, DEL ATWOOD, JR 41.15 WHITE LINE LLC 300.00, MARY BAIR 428.54, BASIN REPUBLICAN RUSTLER 519.00, BASIN REPUBLICAN RUSTLER 336.00, BIG HORN CO-OP MARKETING ASSN 86.14, BIG HORN RURAL ELECTRIC CO. 740.00, BLAIR'S MARKET 31.10, CARDINAL HEALTH 411 INC 528.01, CENTER POINT LARGE PRINT 131.05, COUNTY CLERK 2.00, COVENANT INSURANCE GROUP INC. 3,950.00 WAYNE A. BIRD 1,200.00, CRUM ELECTRIC SUPPLY CO. 116.30, D.A. ROOFING, INC 42,774.00 DELL MARKETING L.P. 523.96, DOUBLE R SERVICE, LLC 42.00, TINA ELY 16.48, GALLS INCORPORATED 1,296.14, GORRELL & HOPKINSON P.C. 435.89, GRAINGER 33.81, GREYBULL BUILDING CENTER 305.88, GREYBULL STANDARD 331.50, TOWN OF GREYBULL 233.00 STEVEN HARPER 392.28, HASCO INDUSTRIAL SUPPLY 880.97, DONALD N HOLT 6,000.00 128161 HUB-BHJ INT'L MOUNTAIN STATES LTD 70,836.00, J.C. REPAIR, INC 1,551.40, KB COMMERCIAL PRODUCTS 82.74, KRISJANSONS & MILES, PC 353.28, LOVELL CHRONICLE 371.10 EDWARD G. LUHM, P.C. 2,433.31, MARK'S REFRIGERATION 70.00, MASTERCARD 7,268.63, MAYES BROTHERS LLC 3,582.85, SARAH N. MILES 255.68, MICROMARKETING, LLC 739.78 MILLER'S FABRICATION & CONST. 1,545.84, MIDWEST FENCE COMPANY 945.00, TED MENKE 318.36, MINCHOW'S SERVICE 5,153.56, MOUNTAIN CONSTRUCTION COMPANY 8,552.88, MURDOCH OIL, INC. 15.12, SHARALYNE NICHOLLS 37.95, NORTHERN WYOMING DAILY NEWS 112.00, NORTHWEST SPECIALTY SALES CO. 935.83, TRAVIS OLSEN 250.80, PITNEY BOWES 208.99 PITNEY BOWES INC 126.50, WILLIAM E. BRIDGES 11,182.50, QUILL CORPORATION 910.16, RECORDED BOOKS, INC 58.80, RIMROCK TIRE, INC 1,913.86, RIVERBEND PLUMBING & HEATING 255.00, ROCKY MOUNTAIN POWER 851.44, ROCKY MOUNTAIN LIGHTS & SIRENS 1,750.00, SECURITY STATE BANK - PETTY CASH 13.93, SIMPSON, KEPLER & EDWARDS, LLC 350.00, SYNERGY CONSTRUCTION 170,422.20, SYSCO FOOD SERVICES 14,355.11, TCT WEST, INC. 3,199.37 TCT WEST, INC. 1,548.04, TRACTOR & EQUIPMENT CO. 18.27, TRAVELING COMPUTERS, INC. 7,542.20, TRI COUNTY TELEPHONE ASSOC. 66.14, VALLEY HARDWARE 69.58, VERIZON WIRELESS 174.31, RANDY E. WADDELL, O.D. 70.00, GREY HOUSE PUBLISHING 390.50, WORLAND FORD-CHRYSLER 1,013.95, WYOMING SECRETARY OF STATE 30.00, WESTERN HORSEMAN 22.00, SERENA K LIPP 4,442.86, ABSOLUTE SOLUTIONS 248.50, KATY ASAY 24.64 B&G INDUSTRIES LLC 147.75, BASIN PHARMACY 676.03, TOWN OF BASIN 10,959.05, BIG HORN CO-OP MARKETING ASSN 92.75, BIG HORN CO-OP MARKETING ASSN 131.30, BIG HORN ENGRAVING & SIGN 37.50, BIG HORN COUNTY WEED & PEST CONTROL 222.33, BLUE CROSS BLUE SHIELD OF WYOMING 14.31, C & B OPERATIONS, LLC 3,375.42, CALIFORNIA CONTRACTORS SUPPLIES 182.23, JANE CHAVIRA 26.88, COMMERCIAL SERVICE HVAC 2,352.80 CK FAB 20,340.00, DATA IMAGING SYSTEMS 201.78, NATHON FORSHEE 12,000.00, GALLS INCORPORATED 2,845.88, GRETCHEN GASVODA KELSO 118.72, GRAINGER 31.19, JON HAAS 7.94 HALLMAN, HUNT & MICKELSON, PC 4,650.00, STEFAN F & TRACY A HARPER 101.84, INDUSTRIAL COMMUNICATIONS & ELECTR. 6,730.00, JOHN R. HALEY IV 197.00, MOHD KHAN 55.00, TOWN OF LOVELL 416.46, MASTERCARD 4,541.57, MCGARVIN-MOBERLY CONSTRUCTION CO. 9,001.96, MIDWAY CONSTRUCTION & DIRT WORK INC 5,370.00, MYRON MEREDITH 65.00 MONTANA-DAKOTA UTILITIES 105.88, MOTOROLA SOLUTIONS, INC 62,429.25, HILLARY G. MULLEY 79.95, NATIONAL DIST. ATTORNEYS ASSOC 25.00, KAMI NEIGHBORS 1,137.10 NORMONT EQUIPMENT COMPANY 4,000.00, THE OFFICE SHOP, INC. 6,539.64, OVERLAND EXPRESS MART 35.00, PARK COUNTY IMPLEMENT 7,200.00, PETERSON QUALITY OFFICE

FURNITURE 155.50, THOS. Y. PICKETT & COMPANY, INC 1,600.00, PIONEER AUTOMOTIVE REPAIR 84.91, PR LIGHTING SOLUTIONS 1,703.91, QUILL CORPORATION 119.70, SHERRI SCHELL 600.00, MAE SMITH 69.00, THOMSON REUTERS 174.00, TRACTOR & EQUIPMENT CO. 605.53, TRAVELING COMPUTERS, INC. 6,809.01, UNIVERSITY OF WYOMING 18,322.62, UNIVERSITY OF WYOMING EXTENSION 105.00, VALLEY HARDWARE 37.56, VERIZON WIRELESS 1,142.31 WYO. LAW ENFORCEMENT ACADEMY 185.00, TRUDY CRAFT 91.96, UNIVERSITY OF WYOMING 2,090.00, MECHANICAL MASTERS 333.62, MARCY ARGERIS 48.88, BIG HORN CO-OP MARKETING ASSN 4,941.52, BIG HORN CO-OP MARKETING ASSN 153.22, TOWN OF COWLEY 132.40, HD FILTER CLEANING 78.09, J&E, INC. 160.96, KEELE SANITATION 147.00, MOTOROLA SOLUTIONS, INC 4,802.25, MOUNTAIN MOTOR SUPPLY 169.82, MURDOCH OIL, INC. 381.91, O'REILLY AUTO PARTS 216.91, STANDARD SIGNS, INC 113.34, TCT WEST, INC. 373.22, XEROX CORPORATION 273.56, MOLLY YATES 52.33, ALSCO 44.08, KIM ADAMS 25.00, KATY ASAY 155.03, DEL ATWOOD, JR 3,049.60, BOB BARKER COMPANY, INC. 206.52, BASIN AUTO CARE 98.82, BACKSTER SCHOOL OF LIE DETECTION 12,295.00, BEST BUY 661.29, BIG HORN CO-OP MARKETING ASSN 6,988.57 BIG HORN CO-OP MARKETING ASSN 18.50, C&H DISTRIBUTORS, LLC. 1,811.00, CARQUEST AUTO PARTS 111.54, CENTURY LINK 37.49, CENTRAL DRUG SYSTEM 200.00, THE COUNTRY FLOWER 95.00, CABELA'S INC 1,519.85, DATA CENTER WAREHOUSE LLC 7,905.00, KRISTINE GODFREY 10.00, GDA ENGINEERS 34,051.79, GREYBULL BUILDING CENTER 77.70, STEFAN F & TRACY A HARPER 297.68, HEMOCUE AMERICA 529.00, HUB-BHJ INT'L MOUNTAIN STATES LTD 174.00, JOHN R. HALEY IV 633.14, MASTERCARD 176.75, MAYES BROTHERS LLC 350.00, CARL MEYER 188.60, MUNICIPAL EMERGENCY SERVICES, INC 2,875.00, MINCHOW'S SERVICE 10,968.27, MONTANA-DAKOTA UTILITIES 267.61, BRYAN DALE MOREHOUSE 4,250.00, MOUNTAIN CONSTRUCTION COMPANY 385,796.11, NORTH BIG HORN HOSPITAL 2,850.00, NORTH BIG HORN SEARCH & RESCUE 203.02, THE OFFICE SHOP, INC. 775.74, PARK COUNTY CLERK 22.98, PITNEY BOWES POSTAGE BY PHONE, PITNEY BOWES GLOBAL 90.37, PRO-VISION INC 5,213.00, QUILL CORPORATION 302.97, ROCKY MOUNTAIN POWER 182.39, SOUTH BIG HORN COUNTY HOSPITAL 172.14, STALKER APPLIES CONCEPTS INC 9,426.00, SUN RIDGE SYSTEMS, INC 13,085.00, SYMBOL ARTS 1,870.50, TERRAIN NAVIGATOR 246.95, GREG THARP 4,500.00, TRACTOR & EQUIPMENT CO. 443.61, TRAVELING COMPUTERS, INC. 1,425.50, TYLER TECHNOLOGIES, INC 5,883.21, VALLEY HARDWARE 53.85, WYONET, INC 78.00, WAVES WEB DESIGN 5,550.00, WYO.COUNTY COMMISSIONERS ASSOC 9,779.00, WYOMING FIRE SAFETY 186.00, YOUNGS 93.22

Joy Hill – BHC Land Planning: Hill presented an overview of recent activities in Land Planning. Dave Neves was in attendance and discussed an email from Margaret Byfield of American Stewards of Liberty asking for support for putting Coordination language into the current Forest Bill. Neves suggested that a letter from the Commission to Senator Barrasso would be most efficient. Commissioner Ewen agreed to write and send the letter after consultation with ASL.

Public Hearing – Liquor License Consideration: Terry Tripplett and representatives of Lovell Wyoming property LLC were in attendance. Ewen asked Tripplett for discussion of his plans regarding the use of the liquor license at Shell Campground. Ewen asked about the planned lounge dimensions and what remodeling would be required to change the dispensing room and create the lounge. Hyde asked about the average number of clientele at Shell Campground in a day. Tripplett responded that there isn't a clear answer for that because the License would change his customer base. Tripplett expressed his hope to add a lounge type location for local residents and visitors of the Shell area to relax in and have a cocktail. Tripplett informed the Commission that he doesn't currently advertise his malt beverage sales. Shaun Boyle representing #12 Lovell Wyoming Property LLC spoke on behalf of the applicant organization and presented a hand out that documented the remodel that was done, including cooler and existing building refurbishment and financial information. There was no additional public comment. Hyde moved to assign the license to #12 Lovell Wyoming Properties LLC, the **motion** was seconded and carried.

Patricia Arnold – WY Department of Health & Bill Crampton Interim Public Health Nurse Manager: Arnold introduced herself as the new State Supervisor based in Evanston. Crampton provided Public Health

Nurse Manager interview plans and asked for one Commissioner to sit on the interview panel. Smallwood presented the Emergency Preparedness Grant for approval. Hyde moved to approve the grant agreement as presented, the **motion** seconded and carried. Crampton gave an overview of the Emergency Preparedness Unit Ebola Contract and his concerns with the workscope which include the county being responsible for transportation and disposal of decontaminating items. Ewen asked what other Federal help is available for the needs this contract would fill. Crampton stated a local disaster declaration would accomplish similar needs. Hyde suggested letting Kami Neighbors talk about this project since she would be responsible for the workscope. The contract was tabled for the 7/21/15 meeting.

Ken Blackburn – Big Horn County Sheriff: Blackburn presented a resolution to move forward with a lease agreement for the enhanced 911 upgrades. Adams reviewed the lease agreement and recommended two concerns to be worked out. Full purchase price includes a three year warranty and covers 100% from acceptance thru a three year time frame. The Treasurer will work the financing plan out with the vendor. Hyde moved to approve the lessee resolution for E911 upgrade. The **motion** was seconded and carried. Distribution of E911 funding will be decided at a later date.

Kim Adams – Big Horn County Attorney: Adams gave an update on the Crystal Creek Bridge issue and her plan to pursue the funds for that damage. Hyde asked for some small changes on the preliminary lease agreement for the Lovell Annex. The agreement will be sent to County maintenance, Town of Lovell, and Cares for review and comment. Adams took the opportunity to remind the Commission that an additional Attorney would bring an additional \$30,000 to the County.

A conference call was placed to Chris Weydeveld of Firewise. Weydeveld gave an overview of the situation creating the bill for spraying along the Bighorn River in Greybull, outlining the reasons spraying should continue next year. Weydeveld said the volunteer work day alleviates some of cost of the spraying. The town project is unusual because most projects are done with private land owner cooperators not municipalities and the county. The language in the project plan and cooperators agreement indicate that maintenance is the responsibility of the land owner. Carrizales asked where the authority for the obligation to discontinue the spraying would come from. Weydeveld stated that research indicates that this year and one more year is enough. Hyde moved to pay the \$1,190 invoice from Weed and Pest for the Firewise and send a letter stating this will be the final payment to all effected parties, the **motion** was seconded and carried.

Meyer presented the Airport Report. Meyer presented the Disadvantaged Business Enterprise Plan for signature and approval. Hyde moved to approve the plan as presented, the **motion** was seconded and carried. Meyer presented a transfer of FAA entitlement funds to Afton as requested by the FAA for approval and signature. Hyde moved to approve the agreement as presented, the **motion** was seconded and carried. Meyer presented the BLM seat base agreement for approval and signature, Hyde moved to approve the BLM seat base agreement for south Big Horn County Airport as presented, the **motion** was seconded and carried.

Smallwood presented Old and New Business: Budget adjustment resolution #15 was presented. Hyde moved to approve resolution #15, the **motion** was seconded and carried. The WIC renewal contract for 2015-2016 was presented, Hyde moved to approve the renewal contract as presented, the **motion** was seconded and carried. There was discussion about a pending bill for arena panels at the multipurpose building and utilization of O & M funding for those despite the building not being operational in the 2014-2015 fiscal year. Ewen shared that the Fair Board had not intended to begin utilizing the county committed O & M funding. It was determined that the bill would be paid from the normal fair budget and the overage would be deducted from the 2015-2016 Fair budget. The 2015 Commissioners scholarship renewal requests were presented, Hyde moved to renew the scholarship for B. Vigil. The proclamation setting September as Childhood Cancer Awareness Month was presented. Hyde moved to approve the proclamation recognizing Childhood Cancer Awareness Month, the **motion** was seconded and carried. A phone call was placed to M. Byfield of ASL for guidance on the letter she is requesting be sent to Senator Barrasso outlining the need and Big Horn County support for coordination language to be included in a developing bill. Ewen requested that sample language be emailed to him. Byfield

said the letter needs to be sent to Travis McGiven. Information will be sent to Ewen and a letter will be forwarded to Barrasso & McGiven.

Smallwood presented Good of the County Items and Mail: Financial Statements: S. Lipp – District Court Clerk (June 2015) Monthly Report(s) and prepared correspondence review: LEPC Minutes ( May 2015)  
Bonds: Marianne Grant – Board of Cooperative Education Services (\$5,000);Fred Barnett – Shell Valley Watershed Improvement District(\$10,000);Rhonda Savage – BOCES ( \$25,000)

Hyde moved to adjourn, the **motion** was seconded and carried.

**STATE OF WYOMING     )**

**COUNTY OF BIG HORN   )**

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify the above and foregoing to be a full, true and complete copy of proceedings of the Commission on 7<sup>th</sup>, 2015

**These minutes can be viewed electronically at  
[www.bighorncountWy.gov](http://www.bighorncountWy.gov)**